

PRACTICAL INFORMATION CONCERNING YOUR STAY AT CERAN JUNIORS BELGIUM | FERRIERES

CERAN JUNIORS BELGIUM | FERRIERES Collège Saint-Roch Ferrières,
Allée de Bernardfagne 7- 4190 FERRIERES – BELGIUM
Tel. : +32 (0)87 79 11 22
E-mail : reception.ferrieres@ceran.com



IMPORTANT DOCUMENTS

If you need a visa and/or a passport, please make sure you obtain these before you start your training. You should also arrange health insurance in advance. Residents of EU countries and Switzerland should be in possession of a European Health Insurance Card.

TRANSPORT

If you have already booked a transfer, or if you would still like to book one, please complete the section '**Transport Reservation**'.

In the event of any last-minute changes, please contact us by calling the number provided above.

ARRIVAL

You should arrive **on Sunday between 4.00 p.m. and 6.00 p.m.** (personalised welcome). If you expect to arrive at a different time, please call the telephone number provided above to let us know and so that we can organise your welcome accordingly.

DEPARTURE

Any absence during the stay must be authorised in advance and in writing by your parents/guardians.

The teaching programme ends on **Saturday morning**. Please make arrangements for your departure from the centre **between 9.00 a.m. and 12.00 a.m.**

On Saturdays, between 9.00 a.m. and 12 a.m., a teacher will be present for parents/guardians interested in discussing the lessons.

MEALS

The centre offers cuisine suitable for an international clientele and can cater for your special dietary requirements on request.

If you are allergic to any types of food and/or follow a particular diet, please let us know by completing the section(s) 'Food Allergies' and/or Diets.

COURSE MATERIALS

On your arrival you will receive a **Welcome Pack** (course materials). If you have booked one-to-one tuition, we recommend that you bring with you any books that you have to read for school and any homework you may have been asked to do during the holidays.

SMOKING

In compliance with the law, it is strictly forbidden to smoke indoors.

CERAN S.A.

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Company Number / VAT: BE 0450 688 823
Bank details: ING - Account number: 348-0110349-27 - IBAN: BE48 3480 1103 4927 - SWIFT-BIC: BBRUBEBB or
BNP PARIBAS FORTIS - Account number: 248-0135000-06 - IBAN BE85 2480 1350 0006 - SWIFT-BIC: GEBABEBB



SUPERVISION AND EXCURSIONS

From 8.00 a.m. to 10.00 p.m. all study and extracurricular activities are supervised by teachers or activity leaders. Some sports activities will only be organised if a sufficient number of people wish to participate. During excursions you might be given some free time to go shopping unaccompanied by an adult.

WHAT DO I BRING?

For your stay at CERAN, you can bring:

- ✳ comfortable and casual clothes (for lessons or indoor activities)
- ✳ outdoor shoes
- ✳ sports clothes (sports gear + sports shoes)
- ✳ bathing suit & bathing cap
- ✳ towels and toiletries
- ✳ jacket in case of rain
- ✳ hat or cap for sunny days

Bed linen is supplied by the centre. A free laundry service is provided every Monday and Thursday. Please go to reception if you wish to make use of this service.

PROGRAMME LANGUAGE +

If you have booked a Language + Programme (golf, tennis or horse riding), you can bring your own equipment: golf clubs; tennis racket; riding hat, trousers and boots for horse riding. If you do not have any, simply bring sports gear and we will lend you the material.

ROOMS

Rooms are allocated according to gender. You will be accommodated in a single, double or triple room (depending on availability). You will have access to common bathroom facilities with individual showers and WCs.

VALUABLES

On arrival, please hand in your pocket money, airline tickets, passport, insurance documents and valuables to be put in a safe at reception.

The management of the centre cannot be held responsible for loss of money and/or personal items from the bedrooms or any other area of the centre.

We therefore advise you to leave all valuables at home and bring a lockable suitcase with you.

POCKET MONEY

We advise you to bring approximately 100 EUR per week to cover the deposit for the room key (20 EUR), expenses such as telephone calls, postage, personal purchases, and any medical expenses.

Important: unpaid transfer charges and any expenses arising from damage wilfully caused by you to the building or equipment may be deducted from your pocket money.

Should your expenses exceed the amount you brought with you, the conditions on the booking form will apply.

HOW TO SOLVE A PROBLEM

You forgot something? You can purchase essential products at the reception desk.

Student: please contact the Director of Studies in case of problems concerning lessons, the Activities Manager for problems during leisure activities and the Welfare Officer for anything to do with accommodation, health or personal problems.

Parents: please contact our Customer Service Department +32 (0) 87 79 11 22.

If you would like further information about the centre, please visit our [website](#).

We look forward to welcoming you to CERAN JUNIORS BELGIUM | FERRIERES!

Photo
required
(for safety reasons)

**ESSENTIAL LEGAL AND PRACTICAL INFORMATION REQUIRED
TO ORGANISE YOUR CHILD'S STAY
AND CONFIRM ENROLMENT**

Please complete and return by e-mail. Please ensure this information reaches us by **the Monday prior to your child's arrival at the latest**
E-mail: reception.ferrieres@ceran.com

Last name: Starting date of training:
First name: Participant's mobile:

ARRIVAL AND DEPARTURE

- The child will arrive at the centre by their own means/with their parents/guardians.
Approximate arrival time:
- The child will leave the centre by their own means/with their parents/guardians.
Approximate departure time:

TRANSPORT RESERVATION

- I booked a transfer when registering. Please find my precise arrival and departure details below.
 I would like to book a transfer now. Please find my precise arrival and departure details below.
Please confirm my transport details by e-mail at the following address:.....

Important: we can only organise the transport if the relevant information is received at the CERAN JUNIORS centre (details above) by **Monday one week before your child's arrival at the very latest.**

ARRIVAL (in the centre, Sunday between 4.00 p.m. and 6.00 p.m. – in Brussels before 4.00 p.m.)

Arrival date:/...../..... Arrival time:

at **Brussels Airport:** 100 EUR/journey/person
 Brussels Midi Station: 100 EUR/journey/person
 Brussels South Charleroi Airport: 100 EUR/journey/person
 Liège Guillemins Station: 55 EUR/journey/person
 Verviers Station: 55 EUR/journey/person
 Other: charge varies according to distance from the centre

Flight/train no: Terminal: Arriving from:

DEPARTURE FROM THE CENTRE (activities end on Saturday between 8.30 a.m. and 12.00 a.m.)

Departure date:/...../..... Departure time:

from **Brussels Airport:** 100 EUR/journey/person
 Brussels Midi Station: 100 EUR/journey/person
 Brussels South Charleroi Airport: 100 EUR/journey/person
 Liège Guillemins Station: 55 EUR/journey/person
 Verviers Station: 55 EUR/journey/person
 Other: charge varies according to distance from the centre

Flight/train no: Terminal: Destination:

Airport assistance (Please note that most airlines offer assistance to unaccompanied minors. We suggest you book this service.)

I have booked Unaccompanied Minor assistance for a child under the age of 16: yes no
If you have booked Unaccompanied Minor service with an airline, 40 EUR/child/transport is added to the price of the transfer to cover additional costs. This price is used to cover the cost of CERAN staff present during the arrival and departure process.

The price per transfer includes waiting time up to 2 hours. Please note that in the event of waiting time exceeding 2 hours, any part hour will incur a charge of **35 EUR/hour**.
All our prices are quoted exclusive of VAT.
Terms and conditions apply. Please visit www.ceran.com for more details.

ESSENTIAL LEGAL AND PRACTICAL INFORMATION

Last name: Starting date of training:
First name: Participant's mobile:

MEDICAL QUESTIONNAIRE

As mentioned in our general terms (paragraph 10), this medical form has to be filled in by **the parents/guardians and/or the family doctor**.

As parents/guardians, you should be aware that your child's good health is reliant on the proper communication of the information entered on this medical questionnaire, which may prove essential in case of accident. If this duly completed document is not returned, the CERAN JUNIORS centre will assume that the child is in good health and may freely take part in all of the learning and other activities the programme offers.

PERSON TO BE CONTACTED IN CASE OF EMERGENCIES

Ms Mr

Last name: First name:
Telephone: Mobile:

VACCINATION

Your child must have been vaccinated against tetanus within the last 5 years before the beginning of the course.

Date of your child's most recent tetanus vaccination:

DOES YOUR CHILD SUFFER FROM ANY MEDICAL CONDITION OR ALLERGY THAT WE SHOULD KNOW ABOUT?

no

yes. Which one(s)?

If yes, please ask your doctor to fill in the questionnaire below:

Active participation in activities

The child can participate fully in all the activities on offer during the course: yes no

The child can participate in all the activities on offer during the course but must take the following precautions:

The child cannot participate in the following activities:

Medical treatment and/or specific medical care required

Please give details:

Last name, first name, signature and doctor's stamp

Last name: Starting date of training:
 First name: Participant's mobile:

FOOD ALLERGIES

Please check the list below and tick the relevant boxes if your child is allergic to any of these food items.

- | | | |
|--|--|---|
| <input type="checkbox"/> 1. Cereals containing gluten, namely: wheat, rye, barley, oats, spelt, kamut, and products thereof. | <input type="checkbox"/> 6. Soyabeans and products thereof. | <input type="checkbox"/> 11. Sesame seeds and products thereof. |
| <input type="checkbox"/> 2. Crustaceans and products thereof. | <input type="checkbox"/> 7. Milk and products thereof (including lactose). | <input type="checkbox"/> 12. Sulphur dioxide and sulphites at concentrations of more than 10mg/kg or 10mg/l (total SO ₂). |
| <input type="checkbox"/> 3. Eggs and products thereof. | <input type="checkbox"/> 8. Nuts, namely: almonds, hazelnuts, walnuts, cashews, pecan nuts, Brazil nuts, pistachio nuts, macadamia or Queensland nuts, and products thereof. | <input type="checkbox"/> 13. Lupin and products thereof. |
| <input type="checkbox"/> 4. Fish and products thereof. | <input type="checkbox"/> 9. Celery and products thereof. | <input type="checkbox"/> 14. Molluscs and products thereof. |
| <input type="checkbox"/> 5. Peanuts and products thereof. | <input type="checkbox"/> 10. Mustard and products thereof. | <input type="checkbox"/> Other(s), namely:
.....
..... |

Despite our best efforts to accommodate your dietary requirements, given that all meals are prepared in our kitchen, there is still a risk of cross-contamination.

DIETS

If your child follows a special diet, please specify:

.....

INFORMATION REGARDING INSURANCE (COMPULSORY)

European Health Insurance Card n°:
 (Residents of EU countries and Switzerland)
 Private insurance, please specify:
 Agent's insurance, please specify: (Enrolment via agent only)

Parent's/guardian's last name, first name and signature preceded by the phrase "Read and accepted" (compulsory).

Date: / /